

Form - B

POLICE VERIFICATION

[See RULE 5(6)]

This is to certify that Shri/Smt/Km

Son/wife/daughter of

.....(address) since(year)

and an applicant applying for registration of his premises under the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Scheme of the Department of Tourism Govt. of NCT of Delhi / Incredible India Bed and Breakfast Establishments (Registration and Regulation) Ordinance, 2007, bears a good reputation and that there are no adverse remarks/entries made against him/her or any members of his/her family at this Police Station.

(Signature of S.H.O)
Along with stamp and address

Date:-

Place:-

Form - C

Checklist for approval & registration of "Bed & Breakfast" Establishment
(see rule – 7)

Sl. No.	General	Silver	Gold	Certification of the establishment regarding the facilities Yes/No	Observations of the Regional Classification Committee
1.	Well maintained and well equipped house and guest rooms with quality carpets/ area rugs/ tiles or marble flooring, furniture, fittings etc. in keeping with the traditional lifestyle.	*M	M		
2.	Sufficient parking with adequate road width .	**D	M		
3.	Guest rooms: Minimum one let-table room and maximum5 rooms (10 beds). All rooms should be clean, airy, pest free, without dampness and with outside window/ ventilation.	M	M		
4.	Minimum floor area in sq. ft. for each room.	120	200		
5.	Comfortable bed with good quality linen & bedding preferably of Indian design.	M	M		
	Attached Private Bathrooms with every room along with toiletries.	M	M		
7.	Minimum Size of each bathroom in square feet.	30	40		
8.	WC toilet to have a seat and lid, toilet paper.	M	M		
9.	24 hours running hot & cold water with proper sewage Connections.	M	M		
10.	Water saving taps/shower	D	M		
11.	Well maintained smoke free, clean, hygienic, odour free, pest free kitchen.	M	M		
12.	Dinning area serving fresh Continental and / or traditional Indian breakfast.	M	M		
13.	Good quality cutlery and crockery.	M	M		
14.	Air-conditioning / heating depending on climatic conditions with room temp. between 20 to 25 degrees Centigrade in the offered room.	M	M		
15.	Iron with iron board on request.	M	M		
16.	Internet Connection.	M	M		
17.	A 15 amp earthed power socket in the guest room.	D	M		
18.	Telephone with extension facility in the room.	D	M		
19.	Wardrobe with at least 4 clothes hangers in the guest room.	M	M		
20.	Shelves or drawer space in the guest rooms.	M	M		
21.	Complimentary aqua-guard / RO/mineral water.	M	M		

22.	Good quality chairs, working table and other necessary furniture.	M	M		
23.	Washing Machines/dryers in the house with arrangements for laundry/ dry cleaning services.	D	M		
24.	Refrigerator in the room.	D	M		
25.	A lounge or seating arrangement in the lobby area.	D	M		
26.	Heating and cooling to be provided in enclosed public rooms.	D	M		
27.	Garbage disposal facilities as per Municipal laws.	M	M		
28.	Acceptance of cash/ cheque/ D.D.	M	M		
29.	Message facilities for guests.	M	M		
30.	Name, address and telephone number of doctors.	M	M		
31.	Left luggage facilities.	M	M		
32.	Assistance with luggage on request.	D	M		
33.	Safekeeping facilities in the room.	D	M		
34.	Smoke/heat detectors in the house.	D	D		
35.	Security guard facilities.	D	M		
36.	Maintenance of register for guest check-in and check-out records including passport details in case of foreign tourists.	N	M		

* 'M' stands for mandatory

* 'D' stands for desirable

Note:* The grading in the various categories will depend on the quality of accommodation, facilities and services provided.

Form - D

**Certificate of Registration
(see rule 9)
National Capital Territory of Delhi (Incredible India)
Bed & Breakfast Establishment**

Gold/Silver Category

House.....

Owned by Mr/Ms.....

is registered as Gold/Silver Category under The National Capital Territory of Delhi (Incredible India)
Bed & Breakfast Establishment (Registration and Regulation) Ordinance 2007 by Department of
Tourism, Government of NCT of Delhi

This certificate is valid w.e.f......*To*.....

Joint Secretary
Department of Tourism

Form - G

**Form of Notice to owners for removal of the name of his establishment from the Directory
(see Rule 14)**

Whereas your residential premises at _____ is registered as an Establishment under section 3 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishment (Registration and Regulation) ordinance, 2007.

And Whereas, I am the prescribed authority under the said Ordinance read with rules 13 and 14 of the National Capital Territory of Delhi (Incredible India) Bed and Breakfast Establishments (Registration and Regulation) Rules, 2007, hereby, inform you that Shri _____ has complained to the undersigned that

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.....
.....

and gives you notice to show cause why action should not be taken against you, including removal of the name of your establishment from the directory and revocation of its certificate of registration, within a fortnight of the receipt of this notice, failing which it would be presumed that you have no explanation to make and thus necessary action as per law shall be taken without further notice.

(.....)
Prescribed Authority

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