

**Delhi Tourism & Transportation Development Corp. Ltd.**

**Draft Recruitment Rules, 2014**

**Driver**

Name of the Post.	Number of posts	Classification	Pay band and grade pay or pay scale	Whether selection posts or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various method.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made.	If a departmental promotion committee exists, what is its composition.	Circumstances in which Corporation is to be consulted in making recruitment.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.
<b>Driver</b>	*19 (2014)  * Subject to variation dependant on workload	Group 'C'	Pay band-1, Rs. 5200-20200+Rs. 2400/- (Grade Pay)	Non-Selection	Not applicable	Not Applicable	Not Applicable	Not Applicable	100% by promotion on seniority cum fitness failing which by deputation basis.  <b>Note:</b> Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on transfer on deputation bases from the	<b>Promotion:</b> Driver with 8 years of regular service in the pay scale of PB-1, Rs. 5200-20200+ Rs. 1900/- (Grade Pay).  <b>Note 1:</b> Where the eligibility service for promotion prescribed in the existing rules is being enhanced (to be in conformity with the guidelines issued by the DoPT) and the change is likely to affect adversely some persons holding the feeder grade post on regular basis, the eligibility service shall continue to be the same for persons holding the feeder post on regular basis on the date of notification of the revised rules.  <b>Note 2:</b> Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two	<b>For promotion</b> 1. General Manager (Concerned) 2. Financial Controller/ Financial Advisor 3. Chief Manager (Personnel) 4. Chief Manager (Project) Chief Manager (as SC/ST representative)	Consultation with Board of Director is not necessary.

									<p>officers of Central/State Government/PSUs/Autonomous Organization or equivalent cadre of the Government of NCT of Delhi.</p> <p>years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p><b>Deputation:</b></p> <p>(a) (i) Holding analogous Post on regular basis in parent cadre or department.</p> <p>(ii) Junior Driver with 8 years of regular service in the pay scale of PB-1, Rs. 5200-20200+ Rs. 1900/- (Grade Pay) in any of the Central/State Government/PSUs/Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi.</p> <p>(b) Possessing the following qualifications:</p> <p>(i) Senior Secondary passed from any recognized Board/Institute.</p> <p>(ii) Must possess a Driving License for Motor Car.</p> <p>(iii) Must be able to read English Numerals and figures.</p> <p>(iv) Must have good knowledge of Traffic Regulation.</p> <p>(v) Must be able to locate faults and carry out minor running repairs.</p> <p>(vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p>		
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										<p><b>Note 1:</b> Period of deputation(Including short term contract) in another post held immediately preceding this appointment in the same or some other organization or any department of Government of NCT of Delhi shall ordinarily not to exceed three years.</p> <p><b>Note 2:</b> The maximum age limit for appointment by deputation (including short term contract) shall not exceeding 56 years as on closing date of receipt of applications.</p> <p><b>Note 3:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the recommendations of the 6<sup>th</sup> Central Pay Commission has been extended, shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the said pay commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>		
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1.	(a) Name of the posts	Driver
	(b) Name of the Ministry/Department	DTTDC
	(c) Number of posts	19
	(d) Scale of pay	PB-1, Rs.5200-20200+ Rs. 2400/- (Grade Pay)
	(e) Class and service to which the posts belong	Group 'C'
	(f) Ministerial or non-Ministerial )of F.R.9 (17)	Non- Ministerial
2.	Appointing Authority	Board of Director
3.	Duties of the post in detail	Driving the staff cars.
4.	Describe briefly the method(s) adopted for filling the posts hitherto.	50% by Promotion from drivers in junior scale failing which by direct recruitment. 50% by direct recruitment.
5.	Methods of recruitment proposed-	100% by promotion on seniority cum fitness failing which by deputation basis.
6.	If promotion is proposed as a method of recruitment	Yes
	(a) Designation and number of the posts proposed to be included in the field of promotion.	Driver Posts: 20
	(b)Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	8 years
	(c) Percentage of vacancies in the grade proposed to be filled by promotion.	100%
	(d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required please attach a copy of rules framed. A copy of the rules should be sent DOPT along with the proposal.	Yes. (Recruitment rules for the post of Junior Driver attached).
	(e) If Recruitment Rules were not framed for the posts in the field of promotion;	Not applicable
	(i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	100% by promotion on seniority cum fitness failing which by deputation basis.
	(ii)Please state briefly the educational qualifications	Not applicable

	possessed by the persons in the field of promotion.	
	(iii) In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be furnished	A copy of Recruitment Rules for the post of Junior Driver attached.
	(f) (i) Is the promotion to be made on selection or non-selection basis?	Promotion is to be made on non-selection basis.
	(ii) Reasons for the proposal (i) above.	As the promotion is to be made on seniority cum fitness basis, the entry has been made as non-selection.
	(g) If a DPC exists, what is its composition.	Yes. <b><u>For Confirmation</u></b> 5. General Manager (Concerned) 6. Financial Controller/ Financial Advisor 7. Chief Manager (Personnel) 8. Chief Manager (Project) 9. Chief Manager (as SC/ST representative).
	(h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	The feeder post has other methods of appointment other than promotion.
7.	If promotion is not proposed as a method, please state why it is not considered desirable/possible/necessary.	Promotion has been Proposed.
8.	If direct recruitment is proposed as a method of recruitment please state	No
	(a) The percentage of vacancies proposed to be filled by direct recruitment.	Not Applicable
	(b) Indicate if there are any promotional avenues for the direct recruits?	Not Applicable
	(c) (i) Age for direct recruits (As per extant GOI instructions)	Not Applicable
	(ii) Is age relaxation for Government servants?	Not Applicable
	(d) Educational and other qualifications required for direct recruits. (it may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well qualified	Not Applicable
	Essential	Not Applicable
	Desirable	Not Applicable

	(e) Whether essential qualification to be prescribed are in accordance with any Act(s)? If so please quote the relevant Act(s) under which it is necessary and also supply relevant extracts from the Act(s) (f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.	Not Applicable  Not Applicable
9.	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible /necessary.	In order to give promotional avenues to junior drivers, direct recruitment has not been proposed.
10.	(i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion? (ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.	Not Applicable  Not Applicable
11.	(a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or absorption or both are proposed.	The deputation has been proposed for the reason that the qualified personnel can be brought to the organization to fulfill the unfilled vacancies.
	(b) The percentage of vacancies proposed to be filled by this method.	The deputation has been prescribed in a failing which clause.
	(c) The period to which deputation will be limited.	3 Years
	(d) The names of the posts of grades or services etc. from which deputation/ absorption is proposed	<b>Deputation:</b> (a) (i) Holding analogous Post on regular basis in parent cadre or department in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi.  (ii) Staff Car driver (Grade-III) with 8 years of regular service in the pay scale of PB-1, Rs. 5200-20200+ Rs. 1900/-(Grade Pay).  (b) Possessing the following qualifications:

		<p>(i) Senior Secondary(12<sup>th</sup> passed) from any recognized Board/Institute.  (ii) Must possess a Driving License for Motor Car.  (iii) Must be able to read English Numerals and figures.  (iv) Must have good knowledge of Traffic Regulation.  (v) Must be able to locate faults and carry out minor running repairs.  (vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p>
12.	(a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	The deputation has been prescribed in a failing which clause.
	(b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for initial constitution has been proposed.	Not Applicable
	(c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	Not Applicable
13.	(a) Special circumstances, if any, other than those covered by the rules, in which the Commission may be required to be consulted.	Not Applicable
	(b) Whether the Department of Personnel and Training have concurred in the proposal?	Not Applicable
14.	If these proposals are being sent in response to any	Not Applicable

	reference from the Commission, please quote Commission's reference No.	
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.	Shri B.L. Agarwala, Company Secretary, 18-A, DDA, SCO Complex, Defence Colony, New Delhi- 110 024 Telephone No. 011-24629262

Place: New Delhi  
Date:

Signature of the Officer sending the proposals  
Telephone No. 011-24629262



1. (a) Name of the Post: Driver  
(b) Name of the Ministry/Deptt.: DTTDC
2. Reference No. in which Commission's advice on Recruitment Rules was conveyed. Not Applicable.
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference:

<b>Column No. of the Schedule</b>	<b>Provisions in the approved/ existing rules</b>	<b>Revised provisions proposed</b>	<b>Reasons for the revision proposed</b>
Column 4.	1200-2040	Pay band-1, Rs. 5200-20200+Rs. 2400/-( Grade Pay)	Pay scale has been changed as per the recommendations of 6 <sup>th</sup> CPC.
Column 7.	8 <sup>th</sup> passed with valid HMV driving license and Tourist Badge with 3 years experience in driving LMV/HMV for Junior Scale and 5 years driving experience for Senior Scale in some tourist organization of repute.	Not Applicable	Direct recruitment has not been proposed.
Column 8.	Age relaxable	Not Applicable	-Do-
Column 9.	1 year	Not Applicable	-Do-
Column 10.	50% by Promotion from drivers in junior scale failing	100% by promotion cum fitness failing which by	In order to give promotional

	which by direct recruitment. 50% by direct recruitment.	deputation.	avenues to junior drivers, direct recruitment has not been proposed.
Column 11.	No entry has been made	<p><b>Promotion:</b> Driver with 8 years of regular service in the pay scale of PB-1, Rs. 5200-20200+ Rs. 1900/- (Grade Pay).</p> <p><b>Deputation:</b></p> <p>(a) (i) Holding analogous Post on regular basis in parent cadre or department.</p> <p>(ii) Junior driver or equivalent with 8 years of regular service in the pay scale of PB-1, Rs. 5200-20200+ Rs. 1900/- (Grade Pay) in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi.</p> <p>(b) Possessing the following qualifications:</p> <p>(i) Senior Secondary passed from any recognized</p>	<p>The provisions have been changed as per the order of DoPT.</p> <p>In order to fulfill the unfilled vacancies the provision has been made so that the work of the organization will be done smooth.</p>

		<p>Board/Institute.</p> <p>(ii) Must possess a Driving License for Motor Car.</p> <p>(iii) Must be able to read English Numerals and figures.</p> <p>(iv) Must have good knowledge of Traffic Regulation.</p> <p>(v) Must be able to locate faults and carry out minor running repairs.</p> <p>(vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p>	
Column 12.	<p>1.Sr. Chief Manager (Liquor)</p> <p>2.Sr. Chief Manager (Pers.)</p> <p>3.Sr. Chief Manager (Projects)</p> <p>4.Chief Manager (Finance) (as SC/ST representative)</p>	<p><b><u>For promotion &amp; confirmation</u></b></p> <p>1. General Manager (Concerned)</p> <p>2. Financial Controller/ Financial Advisor.</p> <p>3. Chief Manager (Personnel)</p>	<p>The DPC has been included as per orders and instructions of DOPT.</p>

		4. Chief Manager (Project) 5. Chief Manager (as SC/ST representative).	
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2. Name, addresses and telephone numbers of the DTTDC representative with whom these proposals may be discussed, if necessary, for clarification/early decision.

Signature of the Officer sending the proposals  
Telephone No. 011-24629262

Place:  
Date:

**Delhi Tourism & Transportation Development Corporation Ltd.**  
**Draft Recruitment Rules, 2014**

**Driver Cadre**

Name of the Post.	Number of posts	Classification	Pay band and grade pay or pay scale	Whether selection on posts or non-selection on post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in case of promotion	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various method.	In case of recruitment by promotion or deputation/absorption, grades from which promotion or deputation/absorption to be made.	If a departmental promotion Committee exists, what is its composition.	Circumstances in which Corporation is to be consulted in making recruitment.
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.
Junior Driver	*20 (2014)  * Subject to variation dependant on workload	Group 'C'	Pay band-1, Rs.5200-20200+Rs. 1900/- (Grade Pay)	Not Applicable	Between 18-25 Years.  <b>Note: 1</b> Relaxable upto 5 years for employees of the Government of NCT of Delhi in accordance with the instructions or orders issued by the DOPT.  <b>Note: 2</b> The Crucial date for determining the age limit shall be the closing date of receipt of applications from candidates in India. (and not	<b>Qualification</b> <b>a) Junior Driver:</b> (i) Senior Secondary (12 <sup>th</sup> pass) from any recognized Board/ Institute. (ii) Must possess a Driving License for Motor Car. (iii) Must be able to read English Numerals and figures. (iv) Must have good knowledge of Traffic Regulation. (v) Must be able to locate faults and	Not Applicable	2 Years for Direct Recruits.  <b>Note:</b> On completion of the probation or any extension thereof, officers shall if considered fit may be confirmed against the post, if not already confirmed in the entry grade.	100% by Direct Recruitment failing which by deputation basis.  <b>Note :</b> Vacancies caused by the incumbent being away on transfer on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation bases from the officers of Central/State Government/PSUs /Autonomous Organization or equivalent cadre of the Government of NCT of Delhi.	<b>Deputation:</b> (a) Holding analogous Post on regular basis in parent cadre or department. (b) Possessing the following qualifications:  (i) Senior Secondary (12 <sup>th</sup> Pass) from any recognized Board/ Institute. (ii) Must possess a Driving License for Motor Car. (iii) Must be able to read English Numerals and figures. (iv) Must have good knowledge of Traffic Regulation. (v) Must be able to locate faults and carry out minor running repairs. (vi) Must be able to change wheels and inflated tyres correctly.  <b>TEST</b>  Practical test based on the above shall be conducted.  <b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.  <b>Experience:</b> At least 3 years experience in driving with unblemished driving record.	<b>For promotion &amp; confirmation</b>  10. General Manager 11. Financial Controller/ Financial Advisor 12. Chief Manager (Personnel) 13. Chief Manager (Project) 14. Chief Manager (as SC/ST representative)	Consultation with Board of Director is not necessary.

				<p>the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&amp;K State, Lahaul and Spiti district and Panaji sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island or Lakshadweep).</p>	<p>carry out minor running repairs. (vi) Must be able to change wheels and inflated tyres correctly.</p> <p><b>TEST</b> Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p> <p><b>Note:1</b> Qualifications are relaxable at the discretion of MD&amp; CEO in case of candidates otherwise well qualified.</p> <p><b>Note:2</b> The qualification(S) regarding experience is relaxable at the discretion of the</p>			<p><b>Note 1:</b> The departmental officers in the feeder category who are in the direct line on promotion will not be eligible for consideration for appointment on deputation/absorption. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note 2:</b> Period of deputation(Including short term contract) in another post held immediately preceding this appointment in the same or some other organization or any department of Government of NCT of Delhi shall ordinarily not to exceed three years.</p> <p><b>Note 3:</b> The maximum age limit for appointment by deputation (including short term contract) shall not exceeding 56 years as on closing date of receipt of applications.</p> <p><b>Note 4:</b> For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 or the date from which the revised pay structure based on the recommendations of the 6<sup>th</sup> Central Pay Commission has been extended, shall be deemed to be the service rendered in the corresponding grade pay or pay scale extended based on the said pay commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>	
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						Competent Authority in the case of candidate belonging to Scheduled casts and Scheduled Tribes if at any stage of selection the MD & CEO is of the opinion that sufficient number of the candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.						
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1.	(a) Name of the posts	Junior Driver
	(b) Name of the Ministry/Department	Delhi Tourism & Transportation Development Corporation Ltd.
	(c) Number of posts	20
	(d) Scale of pay	PB-1, Rs.5200-20200+ Rs. 1900/- (Grade Pay)
	(e) Class and service to which the posts belong	Group 'C'
	(f) Ministerial or non-Ministerial )of F.R.9 (17)	Non- Ministerial
2.	Appointing Authority	Board of Director
3.	Duties of the post in detail	Driving the staff cars.
4.	Describe briefly the method(s) adopted for filling the posts hitherto.	50% by Promotion from drivers in junior scale failing which by direct recruitment. 50% by direct recruitment.
5.	Methods of recruitment proposed-	100% by Direct Recruitment failing which by deputation basis.
6.	If promotion is proposed as a method of recruitment	No
	(a) Designation and number of the posts proposed to be included in the field of promotion.	Not Applicable
	(b)Number of years of qualifying service proposed to be fixed before persons in the field become eligible for promotion (As per extant GOI instructions)	Not Applicable
	(c) Percentage of vacancies in the grade proposed to be filled by promotion.	Not Applicable
	(d) Have Recruitment Rules been framed for the post proposed in the field of promotion? If framed in consultation with the Commission, please quote Commission's reference No. If consultation with the Commission was not required please attach a copy of rules framed. A copy of the rules should be sent DOPT along with the proposal.	This is an entry level post.
	(e) If Recruitment Rules were not framed for the posts in the field of promotion;	Not Applicable
	(i) Please indicate briefly the method of recruitment actually adopted for filling the posts. Please also state the percentage of vacancies filled by each of the methods.	100% by Direct Recruitment failing which by deputation basis.
	(ii)Please state briefly the educational qualifications possessed by the persons in the field of promotion.	Senior Secondary (12 <sup>th</sup> pass) or equivalent
	(iii) In case the feeder posts are filled by promotion, the Recruitment Rules for the still lower posts including the lowest post to which direct recruitment is one of the methods of recruitment may be	Not applicable



	furnished	
	(f) (i) Is the promotion to be made on selection or non-selection basis?	Not Applicable
	(ii) Reasons for the proposal (i) above.	This is an entry level post.
	(g) If a DPC exists, what is its composition.	Yes. <b><u>For Confirmation</u></b> 15. General Manager (Concerned) 16. Financial Controller/ Financial Advisor 17. Chief Manager (Personnel) 18. Chief Manager (Project) 19. Chief Manager (as SC/ST representative).
	(h) Indicate if the feeder posts are having promotion channels other than the one under consideration.	Not Applicable
7.	If promotion is not proposed as a method, please state why it is not considered desirable/possible/necessary.	This is an entry level post.
8.	If direct recruitment is proposed as a method of recruitment please state	Yes
	(a) The percentage of vacancies proposed to be filled by direct recruitment.	100%
	(b) Indicate if there are any promotional avenues for the direct recruits?	Yes.
	(c) (i) Age for direct recruits (As per extant GOI instructions)	Between 18 to 25 years.
	(ii) Is age relaxation for Government servants?	Yes.
	(d) Educational and other qualifications required for direct recruits. (it may please be noted that the essential qualifications prescribed are relaxable at Commission's discretion in case of candidates otherwise well qualified  Essential	<b>Qualification:</b>  (i) Senior Secondary(12 <sup>th</sup> passed) from any recognized Board/Institute.

	<p><b>Desirable</b></p> <p>(e) Whether essential qualification to be prescribed are in accordance with any Act(s)? If so please quote the relevant Act(s) under which it is necessary and also supply relevant extracts from the Act(s)</p> <p>(f) Has the post been advertised by the Commission in the past? If so, please quote Commission's reference No.</p>	<p>(ii) Must possess a Driving License for Motor Car.  (iii) Must be able to read English Numerals and figures.  (iv) Must have good knowledge of Traffic Regulation.  (v) Must be able to locate faults and carry out minor running repairs.  (vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record. Not Applicable</p> <p style="text-align: center;">Not Applicable</p> <p style="text-align: center;">Not Applicable</p>
9.	If direct recruitment is not proposed as a method, please state why it is not considered desirable/possible /necessary.	Direct Recruitment has been proposed.
10.	<p>(i) If promotion and direct recruitment are both proposed as methods of recruitment, will the educational qualifications proposed for direct recruits apply in case of promotion?</p> <p>(ii) If not, to what extent are the educational qualifications proposed to be relaxed in case of promotions.</p>	<p style="text-align: center;">Not Applicable</p> <p style="text-align: center;">Not Applicable.</p>
11.	(a) Is deputation/absorption proposed as a method of recruitment? If so, please state the reasons for the proposal. Please state clearly whether deputation or	The deputation has been proposed for the reason that the qualified personnel can be brought to the organization to fulfill the unfilled vacancies.

	absorption or both are proposed.	
	(b) The percentage of vacancies proposed to be filled by this method.	The deputation has been prescribed in a failing which clause.
	(c) The period to which deputation will be limited.	3 Years
	(d) The names of the posts of grades or services etc. from which deputation/ absorption is proposed	<p>(a) (i) Holding analogous Post on regular basis in parent cadre or department in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi.</p> <p>(ii) Staff Car driver (Grade-III) with 8 years of regular service in the pay scale of PB-1, Rs. 5200-20200+ Rs. 1900/-(Grade Pay).</p> <p>(b) Possessing the following qualifications:</p> <p>(i) Senior Secondary(12<sup>th</sup> passed) from any recognized Board/Institute.</p> <p>(ii) Must possess a Driving License for Motor Car.</p> <p>(iii) Must be able to read English Numerals and figures.</p> <p>(iv) Must have good knowledge of Traffic Regulation.</p> <p>(v) Must be able to locate faults and carry out minor running repairs.</p> <p>(vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p>
12.	(a) If any of the methods proposed fails, by what methods are such vacancies proposed to be filled.	The deputation has been prescribed in a failing which clause.
	(b) Whether the Recruitment Rules relate to a post which has been upgraded from Group 'C' to Group 'B' or Group 'B' to Group 'A' or within the same group? If so, whether the necessary provisions for	Not Applicable

	initial constitution has been proposed.	
	(c) Whether the Recruitment Rules relate to a post which is proposed to be downgraded? If so, whether necessary safeguards have been suggested in respect of the existing incumbents of that post?	Not Applicable
13.	(a) Special circumstances, if any, other than those covered by the rules, in which the Commission may be required to be consulted.	Not Applicable
	(b) Whether the Department of Personnel and Training have concurred in the proposal?	Not Applicable
14.	If these proposals are being sent in response to any reference from the Commission, please quote Commission's reference No.	Not Applicable
15	Name, address and telephone number of the Ministry's representatives with whom whose proposals may be discussed if necessary, for clarification/ early decision.	Shri B.L. Agarwala, Company Secretary, 18-A, DDA, SCO Complex, Defence Colony, New Delhi- 110 024 Telephone No. 011-24629262

Place: New Delhi

Date:

Signature of the Officer sending the proposals  
Telephone No. 011-24629262

1. (a) Name of the Post: Junior Driver  
 (b) Name of the Ministry/Deptt.: Delhi Tourism & Transportation Development Corporation
2. Reference No. in which Commission's advice on Recruitment Rules was conveyed. Not Applicable
3. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference:

Column No. of the Schedule	Provisions in the approved/ existing rules	Revised provisions proposed	Reasons for the revision proposed
Column 4	Rs. 950-1500	Pay band-1, Rs.5200-20200+Rs. 1900/- (Grade Pay)	The pay scale has been revised as per recommendations of the 6 <sup>th</sup> CPC
Column 6.	Not Indicated	Between 18-25Years for Direct Recruits.	The age for Direct Recruitment has been changed as per the guidelines of DoPT
Column 7	8 <sup>th</sup> passed with valid HMT driving license and Tourist Badge with 3 years experience in driving LMV/HMT for Junior Scale and 5 years driving experience for Senior Scale in some tourist organization of repute.	<b>Qualification</b> <b>a) Junior Driver:</b> (i) Senior Secondary (12 <sup>th</sup> pass) from any recognized Board/ Institute. (ii) Must possess a Driving License for Motor Car. (iii) Must be able to read English Numerals and figures. (iv) Must have good knowledge of Traffic Regulation. (v) Must be able to locate faults and	The qualifications of the post are as per the orders and instructions of DoPT.

		<p>carry out minor running repairs. (vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p> <p><b>Note:1</b> Qualifications are relaxable at the discretion of MD&amp; CEO in case of candidates otherwise well qualified.</p> <p><b>Note:2</b> The qualification(S) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidate belonging to Scheduled casts and Scheduled Tribes if at any stage of selection the MD &amp; CEO is of the opinion that sufficient number of the candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>	
Column 8	Age Relaxable	Not Applicable.	As per orders and instructions of DoPT
Column 9.	01 year	02 years	In order to bring parity with the orders and instruction issued by the DOPT.
Column 10.	50% by Promotion from drivers in junior scale failing which by direct recruitment. 50% by direct recruitment.	100% by Direct Recruitment failing which by deputation basis.	Since this is an entry level post, promotion has not been prescribed.
Column 11.	Not Indicated	<b>Deputation:</b>	As per orders and

		<p>(a) Holding analogous Post on regular basis in parent cadre or department.</p> <p>(b) Possessing the following qualifications:</p> <p>(i)Senior Secondary (12<sup>th</sup> Pass) from any recognized Board/ Institute.</p> <p>(ii)Must possess a Driving License for Motor Car.</p> <p>(iii) Must be able to read English Numerals and figures.</p> <p>(iv) Must have good knowledge of Traffic Regulation.</p> <p>(v) Must be able to locate faults and carry out minor running repairs.</p> <p>(vi) Must be able to change wheels and inflated tyres correctly.</p> <p style="text-align: center;"><b><u>TEST</u></b></p> <p>Practical test based on the above shall be conducted.</p> <p><b>Desirable:</b> (i) Bachelor's Degree from a recognized University/Institute.</p> <p><b>Experience:</b> At least 3 years experience in driving with unblemished driving record.</p>	<p>instructions of DOPT.</p> <p style="text-align: center;">-do-</p>
Column 12.	<p>1.Sr. Chief Manager (Liquor)</p> <p>2.Sr. Chief Manager (Pers.)</p> <p>3.Sr. Chief Manager (Projects)</p> <p>4.Chief Manager (Finance) (as SC/ST representative)</p>	<p><b><u>For promotion &amp; confirmation</u></b></p> <p>20. General Manager (Concerned)</p> <p>21. Financial Controller/ Financial Advisor</p> <p>22. Chief Manager (Personnel)</p> <p>23. Chief Manager (Project)</p> <p>24. Chief Manager (as SC/ST representative)</p>	<p>The DPC has been included as per orders and instructions of DOPT.</p>

2. Name, addresses and telephone numbers of the DTTDC representative with whom these proposals may be discussed, if necessary, for clarification/early decision.

Place:  
Date:

Signature of the Officer sending the proposals  
Telephone No. 011-24629262